



# **Whitchurch (Shropshire) HC**

## ***Under 18 Welcome Pack***



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Welcome to **Whitchurch Hockey Club**. Please take your time to read and understand this pack, which hopefully contains all the information needed to become an active member of our successful club.

The aim of this pack is to provide you with all the information to make the season as enjoyable as possible for players, helpers, coaches and spectators. We hope you will gain an idea of how we function, what you can expect of us, what we expect of our members. We are always keen to listen to new ideas and if you feel there is information, we should include for future seasons please tell us.

All members need to read and digest the contents of this Welcome Pack, preferably prior to, or on your first visit. We then look forward to meeting you and making you welcome at **Whitchurch Hockey Club**.

Information regarding club policies and standard documentation can be found on the club website at **[www.whitchurchokeyclub.com](http://www.whitchurchokeyclub.com)**.

If you have any questions, please do not hesitate to contact us at **[join@whitchurchokeyclub.com](mailto:join@whitchurchokeyclub.com)**

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#### **New member / Existing member – Sign up for Teamo, Club membership & GMS.**

In order to become a member of Whitchurch (Shropshire) Hockey club a parent/guardian needs to sign up to Teamo, this allows the club to manage player data, availability, selection and membership in line with the club Data Privacy Policy and Safeguarding policies.

**By signing up for an account you are agreeing to pay membership and adhere to the club's policies and code of conduct.**

#### **For Parents / Guardians of Under 18's**

The app can be downloaded on Android or Apple or via the website.

Please sign-up for an account at

[www.teamo.chat/club/register/whitchurchokeyclub](http://www.teamo.chat/club/register/whitchurchokeyclub)



Many older kids will have their own smartphone or iPad and by adding an email and mobile number to during registration they can access their own account, but any invoices will still go to the parent / guardian.

**It is now your responsibility to keep your details up to date on Teamapp as the club will not be collecting any other information.**

#### **GMS**

Any player who is playing senior hockey will need to register on England Hockey Game Management System (GMS).

For Under 18's players parents need to register an account and add the Under 18 as a dependent. (Instructions on the website 'Joining our club' section)

#### **Sign up to training via Teamo**

In order to maintain a record of attendance and plan coach requirements we ask players to register attendance in advance via Teamo. If you have booked in and cannot make it, please unbook.

#### **Tuesday nights - Ladies Club training (Over age 13)**

- Ladies 18.30 to 20.00



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- All players eligible for senior games (13+) welcome.

#### **Wednesdays nights - Mens Club training**

- Men 18.30 - 20.00
- All players eligible for senior games (13+) welcome.

Senior training is free during the season to anyone who is regularly playing for senior teams. For those who are not eligible or infrequent players there will be a charge of £4 per session invoiced via Teamo. All summer training will require payment.

**Academy Training (6 to 16)** – we also cater for older players who don't feel confident to join in with senior training.

- Saturday morning 10.00 to 11.30
- Each session is charged at £4 and invoiced via Teamo
- Matches for Academy groups are charged at £5 per game.

#### **Lead Coach: Danny Foulkes**

- At training players are asked to observe England Hockey's 'Planning Hockey Safely' guidance and not participate in hockey activities until the coach gives permission.
- During the Academy session children attend training that is appropriate for their age group, where their skills and abilities are assessed and if it is appropriate, they may be asked to train with a more experienced group. It often takes the coaches a couple of sessions to assess new players and we take a great deal of care ensuring that children are in the most appropriate group to maximise their enjoyment and build their confidence.
- On Arrival: **Please accompany children to the pitch and sign in your child**, as proof of attendance. Entry to the playing surface is only allowed following registration and a coach being present on the playing surface.
- At the end of Training: Children are expected to help collect equipment and leave the pitch as soon as possible after training. **Parents/Guardians who do not remain at the pitch are asked to be prompt collecting their child from the pitch. They will not be allowed to leave on their own.**



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We request Under 8's remain accompanied by a parent / guardian throughout the session.

Training sessions, apart from teaching hockey, are used to assess your child's skill level and all-round ability, usually in preparation for a place in a team, therefore we are looking for commitment, willingness to learn, concentration, enthusiasm and any other positive attributes your child may have and the team requires. We are very proud of our training sessions and a great deal of preparation goes into them and the coaches always appreciate good behaviour and a nice thank you at the end!

**Bad Weather:** We do play in most conditions. However, poor weather or frost may mean that a session may need to be cancelled. If so, we will contact parents, by Teamapp, text, social media and put information on the club website.

Alternatively, you may contact the leisure centre on 01948 660660.

Check for updates on our website at [www.whitchurchhockeyclub.com](http://www.whitchurchhockeyclub.com)

Facebook: [www.facebook.com/WhitchurchHockeyClub](http://www.facebook.com/WhitchurchHockeyClub)

Twitter: @whitchurchhc

#### **Match Details**

We aim to ensure that all children get the opportunity to represent Whitchurch Hockey Club. We hope that it will be a positive experience that they will look back on with pride. We expect all representatives of the Club to act at all times in accordance with the Club Rules.

The Manager/Coach will inform you of all necessary match details (i.e. venue, meet time, pushback, kit requirements and match fee) using email, text or telephone. You will need to respond to confirm your child's availability and any transport arrangements as soon as possible.

#### **Hockey Club Guidelines**

Whitchurch Hockey Club is fully committed to safeguarding and promoting the wellbeing of all its members. The club believes that it is important that



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members, coaches, administrators and parents associated with the club should, at all times, show respect and be encouraged to be open at all times and to share any concerns or complaints that they may have about any aspect of the club with either the Club captain or the club secretary.

As a member of Whitchurch Hockey Club, you are expected to abide by the following club guidelines:

- All members must play within the rules of hockey and respect officials and their decisions.
- All members must respect opponents and teammates. If players are unable to do this, then the coaches will warn them, and the player could be withdrawn from the match or competition.
- Members should keep to agreed timings for training and competitions or inform their coach or team manager if they are going to be late.
- Members should wear suitable kit and coaches have the right to withdraw players who do not have the appropriate personal equipment.
- Members must pay any fees for training or events promptly.

### **Club Kit**

Club kit can be purchased from our club kit supplier 'Sarah's Embroidery'. A link to the shop can be found on the club website.

- For club shirt numbers contact either your captain or the club secretary at [secretary@whitchurchokeyclub.com](mailto:secretary@whitchurchokeyclub.com) who will be able to provide one.

### **Welfare**

**Whitchurch Hockey Club** has adopted the England Hockey Welfare policy to ensure that the welfare and safety of all at Whitchurch Hockey Club is always our primary consideration. Full versions of these are available at [www.whitchurchokeyclub.com](http://www.whitchurchokeyclub.com).

**Our Club Welfare officer is Suzanne Foulkes 07525 432415**

**[safeguarding@whitchurchokeyclub.com](mailto:safeguarding@whitchurchokeyclub.com)**

**Our policies are built upon on the following three principles:**

1. You or your child's welfare is of paramount importance.



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2. You or your child, regardless of age, ability, gender, racial origin, religious belief and sexual orientation has a right to be protected from abuse.
3. The rights, dignity and worth of you or your child will always be respected.

#### **Whitchurch Hockey Club believes:**

- That the safety and welfare of children should always be of paramount importance, whatever the circumstances.
- That everyone with a role working with children has a moral and, arguably, a legal responsibility to safeguard and promote a child's welfare particularly when it comes to protecting children from abuse.
- That special care is needed in dealing with children whose age, inexperience or physical state makes them particularly vulnerable to abuse.
- It is committed to providing an environment where children can learn about, participate in and enjoy Hockey free from harassment or abuse.

#### **Information on players**

Information on players is collected via Teamo. Coaches and representatives of Whitchurch Hockey Club have access to any relevant medical information and will treat this information sensitively. Our **Club Data Privacy policy** can be found on the website explaining how the club uses and protects your data.

#### **Accidents**

Coaches plan all sessions to be as safe as possible, however due to the nature of the game and the playing surface accidents can and do occur. We have an established first aid assessment procedure and accident reporting system.

#### **Lead Coach:**

**Men's Club Captain**

**Ladies Club Captain**

**Men's 1s Captain:**

**Men's 2s Captain:**

**Ladies 1s Captain:**

**Ladies 2s Captain:**

**Ladies 3s Captain:**

**Danny Foulkes**

**Will Edwards**

**Lisa Sullivan**

**Ben Kimberley**

**Neil Jones**

**Millie Edwards**

**Martha Tegg**

**Samantha Gregory**

#### **Selection Policy**

We aim to ensure that all members get an equal opportunity to represent **Whitchurch Hockey Club**. We hope that it will be a positive experience that



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they will look back on with pride. We expect all representatives of the Club to act at all times in accordance with the Club Rules and Code of conduct which are available via the website.

Sign up availability for matches via Teamo by 21.00 on Monday evenings. The coaches, club captains and team captains will discuss and select teams. Players will receive confirmation of selection via Teamo usually by Wednesday. If you haven't received one, contact your normal captain.

#### **Parent/Guardians as Volunteers**

As a club we rely heavily on volunteers giving freely of their time with skills and experience in many areas not just hockey or sport in general. At **Whitchurch Hockey club** we are grateful for all those who assist us in any way from helping collect fees to helping with transport and promotion. If you can help us in any way however small, please talk to us.

**As a responsible Club we will request proof of competency in working with children, including DBS checks.**

#### **Membership and Match Fees (non-refundable)**

MEMBER TYPE	DESCRIPTION	FEE
Student	Full time students, <b>U18s playing Senior Club Matches</b> (Match Fee = £6.00, Senior training, if not eligible £4)	£75
Associate / Non-Playing	For non-playing, parents & friends of Club (includes subscription to newsletter)	£25
Academy	Players aged 6 to 12 (Match fee = £5, Training £4)	£30

If you are struggling with paying membership or cannot commit to playing a full season please come and speak with the committee as we want as many players as possible available each week, even if it's only a couple of games a season.

Membership can be paid on Teamo.



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Membership can be paid as of 1<sup>st</sup> July each season.

**Deadline for payment of membership is 11th October 2025 after which an additional £5 admin fee will be due.**

**Anyone who hasn't paid by this time will be ineligible for selection.**

### **Senior Games Match Fees**

Parents / Guardians are requested to signup to Autopay, this has massively reduced the burden on the clubs volunteers in the last season chasing payments from players and freeing volunteers for other projects.

The club are asking all players in 2025-26 to sign up to Autopay or contact [treasurer@whitchurchokeyclub.com](mailto:treasurer@whitchurchokeyclub.com) if not possible

Whitchurch hockey club reserves the right to have membership paid in advance of playing games for players who have previously paid membership after the deadline without agreement of the treasurer or have been repeatedly late paying match fees.

### **Academy Training Fees**

Training fees are charged at £4 per session and will be invoiced via Teamo based on attendance. Match Fees are £5 per game and invoiced in the same way.

**WHATSAPP:** Is only available to those over 16 years of age.

The club only has one official WhatsApp group which is used solely for communicating upcoming events. All information regarding training and matches are done via Teamapp.

You may be asked to join other WhatsApp groups by other members of the club in order to speed up communication etc. These are personal groups setup by the individual and are not controlled or regulated by the club data protection policy.

### **Drivers and transport to games**

- For senior matches the club will provide where possible lifts to games for all players but we rely on parents to provide lifts if this is not possible.
- The club does not allow Under 21s to drive younger players to matches from the meeting point as part of our welfare policy.
- The club cannot provide lifts to Academy matches and rely on parents to transport their children.